

Borough of Carlisle
Historical and Architectural Review Board

Meeting Minutes –July 6, 2026

Members present: Ed Hazel, Vice Chair; Joshua Dourte; Doug Heineman and Martin Siefering

Members not present: Alyssa DeBlasio; Tomas Easterly, Jordon Holley

Staff Members present: Jared Woolston, SCEP Director; Jim Sutter, Senior Planner; and Christina Henry, Administrative Office Specialist

The meeting was called to order at 5:30 p.m.

Approval of Minutes:

Meeting Minutes – June 1, 2026 Regular Meeting

Mr. Heineman moved the June 1, 2026 regular meeting minutes be approved as presented. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

Regular Agenda:

- 1. Continued consideration of a request for a Certificate of Appropriateness from Antone Araman for the property located at 55 East Pomfret Street to construct a shed-roof style shed.**

Mr. Araman spoke about the application.

Mr. Duarte moved that the Board table the request for a Certificate of Appropriateness from Antone Araman for the property located at 55 East Pomfret Street to construct a shed-roof style shed pending receipt of proposed drawings. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

- 2. Consideration of a request for a Certificate of Appropriateness from Inoma Properties West Shore, LLC for the property located at 118 South Hanover Street to replace an existing vinyl guard rail with in-kind materials; and cover existing exposed rim joist with white vinyl trim board.**

A representative spoke for the application and stated the railing was not structurally sound and that is the reason for replacing the original guard rail.

Mr. Siefering moved that the Board approve the request for a Certificate of Appropriateness from Inoma Properties West Shore, LLC for the property located at 118 South Hanover Street to replace an existing vinyl guard rail with in-kind materials; and cover existing exposed rim joist with white vinyl trim board. Mr. Duarte seconded the motion. The motion passed on a unanimous voice vote.

3. Consideration of a request for a Certificate of Appropriateness from Charlie Sherman for the property located at 42 & 44 South Bedford Street to replace shingles on “main”; and “strip in” integral gutter with EPDM rubber.

No applicant was present for the application. It was noted that this was an after-the-fact approval request.

Mr. Siefering moved that the Board approve the request for a Certificate of Appropriateness from Charlie Sherman for the property located at 42 & 44 South Bedford Street to replace shingles on “main”; and “strip in” integral gutter with EPDM rubber. Mr. Heineman seconded the motion. The motion passed on a unanimous voice vote.

4. Consideration of a request for a Certificate of Appropriateness from Christopher Allen and Diane Fleming for the property located at 120 East Mulberry Avenue to install a patio; construct a driveway; and install a gate w/adjacent fence.

Mr. Sutter noted only the gate with adjacent fence is visible from East Mulberry Avenue. As such, the other proposed improvements are not jurisdictional.

Mr. Duarte moved that the Board approve the request for a Certificate of Appropriateness from Christopher Allen & Diane Fleming for the property located at 120 East Mulberry Avenue to install a patio; construct a driveway; and install a gate w/adjacent fence. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

5. Consideration of a request for a Certificate of Appropriateness from Criston Petsinis for the property located at 10 East Louther Street to replace windows and replace adjacent siding to match the rest of the building.

No representative appeared for the application.

Mr. Siefering moved that the Board table the request for a Certificate of Appropriateness from Criston Petsinis for the property located at 10 East Louther Street to replace windows and replace adjacent siding to match

the rest of the building due to lack of detail. Mr. Duarte seconded the motion. The motion passed on a unanimous voice vote.

6. Consideration of a request for a Certificate of Appropriateness from Terri Glueck and Martin Siefering for the property located at 178 West South Street to install a fence.

Mr. Siefering recused himself from this matter.

The Applicant appeared before the Board and presented the proposed improvements.

Mr. Heineman moved that the Board approve the request for a Certificate of Appropriateness from Terri Glueck and Martin Siefering for the property located at 178 West South Street to install a fence. Mr. Duarte seconded the motion. The motion passed on a unanimous voice vote.

7. Consideration of a request for a Certificate of Appropriateness from Mae Quinn for the property located at 111 South Bedford Street to refurbish existing brick on right side of building.

The Applicant appeared before the Board and noted she had begun painting the existing brick on the right side of the building before being informed by Borough Staff that this is not permitted. She indicated that if she is unable to continue painting, she would like approval for a proper method of removal.

Mr. Heineman moved that the Board approve the request for a Certificate of Appropriateness from Mae Quinn for the property located at 111 South Bedford Street to refurbish existing brick on the right side of the building to the Zoning Officer's satisfaction. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

8. Consideration of a request for a Certificate of Appropriateness from Rob & Jan Meert for the property located at 9 East Pomfret Street to replace shingle roof; replace existing wood fascia, soffit and siding with wood composite materials; replace existing gutter system with bronze half-round gutter system; and apply a new coat of paint where necessary.

A Representative of the Application appeared to discuss the details of the request. A discussion ensued about the preservation of the historic details, specifically the crenelated collector boxes.

Mr. Duarte moved that the Board approve the request for a Certificate of Appropriateness from Rob & Jan Meert for the property located at 9 East

Pomfret Street to replace shingle roof; replace existing wood fascia, soffit and siding with wood composite materials; replace existing gutter system with bronze half-round gutter system; and apply a new coat of paint where necessary with the condition of preserving the crenelated collector boxes. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

9. Consideration of a request for a Certificate of Appropriateness from Michelle L Stump for the property located at 152 East Liberty Avenue to remove cedar shake shingles and standing seam metal roof and replace standing seam metal roof.

The Applicant appeared before the Board and presented the proposed improvements.

Mr. Siefering moved that the Board approve the request for a Certificate of Appropriateness from Michelle L Stump for the property located at 152 East Liberty Avenue to remove cedar shake shingles and standing seam metal roof and replace standing seam metal roof. Mr. Heineman seconded the motion. The motion passed on a unanimous voice vote.

10.Consideration of a request for a Certificate of Appropriateness from 128 Hanover Street Property Group for the property located at 128 North Hanover Street to replace wooden façade; seal all seams with exterior grade sealant; and apply new coat of paint.

A representative for the Applicant appeared before the Board and presented the proposed improvements.

Mr. Duarte moved that the Board approve the request for a Certificate of Appropriateness from 128 North Hanover Street Property Group for the property located at 128 North Hanover Street to replace wooden façade; seal all seams with exterior grade sealant; and apply new coat of paint. Mr. Siefering seconded the motion. The motion passed on a unanimous voice vote.

Other Business

No other business to discuss.

There being no other business, the HARB adjourned at 6:17 p.m.

Respectfully Submitted,

July 6, 2026

Jim Sutter, Senior Planner